



## **Social Worker- CSBG**

### **Change Lives and Transform Communities – Join Our Social Services Team!**

Neighborhood Legal Services of Los Angeles County (NLSLA) provides free assistance to over 175,000 individuals and families each year through innovative projects that expand access to justice. We see the law as a powerful tool for social change, and we're looking for passionate individuals to help us fight for justice.

We value diverse perspectives and experiences, and we believe that a strong community is built through inclusivity. NLSLA is proud to foster an environment that welcomes individuals from all backgrounds and abilities, and we encourage all qualified candidates to apply.

#### **About the Role**

The Social Services team at NLSLA provides trauma-informed, client-centered support to individuals and families experiencing economic hardship, unstable housing, domestic violence, and other complex life challenges. Through the Community Services Block Grant (CSBG), NLSLA offers case management, short-term counseling, resource navigation, and financial assistance to help clients increase stability and achieve long-term self-sufficiency.

The CSBG Social Worker will work closely with Master of Social Work (MSW) staff, case managers, attorneys, and community partners to address barriers related to housing, income, employment, health, mental health, safety, and basic needs. This role plays a vital part in strengthening community well-being through holistic, wraparound assistance.

In this role, you will report to the Social Services Supervisor, a Licensed Clinical Social Worker (LCSW). This position is non-exempt and temporary.

#### **What You'll Do**

- Provide trauma-informed short-term counseling to individuals and families facing economic or housing instability.
- Conduct biopsychosocial assessments and service plans aligned with CSBG requirements.

- Deliver case management services, including applications for benefits, resource navigation, and financial assistance coordination.
- Facilitate or co-facilitate workshops and support groups focused on empowerment, financial literacy, wellness, and stability.
- Provide crisis intervention and safety planning as needed.
- Maintain accurate and contemporaneous case notes, forms, and documentation to meet CSBG compliance.
- Collaborate with attorneys, housing teams, and community organizations to provide holistic support.
- Participate in outreach events, community fairs, and presentations to connect clients to services.
- Attend staff meetings, CSBG trainings, and weekly supervision.
- Track and meet contractual deliverables and reporting requirements.
- This position is designated as hybrid. Employees are required to work on-site a minimum of two (2) days per week, with the remaining time eligible for remote work as business needs allow. Specific in-office days may be set by the department or manager to support team collaboration and organizational priorities.
- Travel to NLSLA program offices, courthouses, and other locations throughout Los Angeles County may be required.

### **Clinical Supervision**

- The Supervisor of this position is a Licensed Clinical Social Worker (LCSW). Clinical hours toward Board of Behavioral Sciences (BBS) licensure requirements related to Associate Clinical Social Worker (ASW) hours will be signed off in accordance with BBS regulations. Supervision will be provided as part of this role.

### **What You'll Need**

- Master's Degree in Social Work (MSW) or a related behavioral science field.
- Prior experience working with survivors of domestic violence or trauma-impacted populations.
- Experience providing trauma-informed services, crisis intervention, and community resource navigation.
- Strong written and verbal communication skills, including documentation and note-taking.
- Working knowledge of Microsoft Outlook, Word and Excel, business communication platforms, and web-based case management platforms.

- Passion for NLSLA mission and demonstrated commitment to advocating for the legal rights of low-income individuals.
- Passion, empathy, and compassion for supporting people from different lived experiences.

### **Bonus Points**

- Knowledge of trauma-informed care, domestic violence dynamics, and strengths-based frameworks.
- Experience facilitating support groups or psychoeducational workshops.
- Experience working collaboratively with attorneys, court staff, DCFS, shelters, and crisis teams.
- Familiarity with Los Angeles County resources, CalVCB, CalWORKs, shelters, and DV service networks.
- Are bilingual in Spanish, due to the high number of Spanish-speaking residents in the community, or in any of the other Los Angeles threshold languages, which is highly valued in our community outreach efforts.

### **Why You'll Love Working with Us**

At NLSLA, we believe in supporting our staff as they grow in their careers and live balanced lives. We offer:

- **Competitive Salary:** \$71,000–\$79,000, based on experience.
- **Generous Time Off:** 15 paid holidays, 2 to 5 weeks of vacation depending on seniority, and 12 days of sick leave. Exempt employees are eligible for compensatory time in accordance with company policy.
- **Comprehensive Benefits:**
  - Medical, dental, and vision insurance with a variety of plan options.
  - Basic Life and AD&D Insurance, Long-Term Disability Insurance.
  - 403(b) retirement plan and options for voluntary contributions.
  - Monthly bilingual supplement for qualified employees. Note: Qualified employees with bilingual proficiency are expected to provide in-language assistance when feasible to support language access and in furtherance of NLSLA's mission. This expectation applies whether or not the employee receives the bilingual supplement.

- **A Culture of Inclusion:** We are committed to fostering a respectful, inclusive work environment where everyone can thrive.
- **Perks:** Technology reimbursement to help you stay connected and equipped to do your best work.

### **Apply Today**

Are you ready to make a lasting impact on the lives of vulnerable families in Los Angeles?

Apply now to join our team and be part of a mission-driven organization dedicated to justice and equity. [Click here to apply](#). Please provide a cover letter, resume, and writing sample on the application.

We are excited to hear from you!

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### **Equal Employment Opportunity Policy**

NLSLA is committed to provide a work environment that respects the dignity and worth of each individual and is free from all forms of employment discrimination based on each and every characteristic protected under the law and beyond.

Decisions related to hiring, compensating, training, evaluating performance, promoting, or terminating are made fairly, and are based on job-related qualities and abilities. We provide equal employment opportunities to all qualified candidates and employees. We examine our unconscious biases and take responsibility for always striving to create an inclusive environment that makes every employee and candidate feel welcome.

We further expect every member of the NLSLA community to do their part to cultivate and maintain an environment where everyone has the opportunity to feel included and is afforded the respect and dignity they deserve.

We will consider for employment all qualified applicants, including those with criminal histories, in a manner consistent with applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance. Please note that, in limited circumstances, certain convictions may be considered incompatible with the responsibilities of specific roles, particularly where the safety and well-being of vulnerable client populations are a concern.

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### **NLSLA's Commitments**

We are committed to fostering a culture of inclusion and belonging within our organization and the communities we serve. We achieve this through:

- **Continuous Learning:** Cultivating cultural competency and humility among staff through ongoing training, open dialogue, and self-reflection.
- **Equitable Practices:** Regularly reviewing and revising policies, procedures, and decision-making processes to ensure fairness and access for all.
- **Strategic Resource Allocation:** Directing resources towards initiatives that empower communities.
- **Meaningful Community Engagement:** Partnering with the communities we serve to co-create solutions and foster trust.
- **A Respectful Workplace:** Providing a work environment free from discrimination and where every individual is valued, heard, and respected for their unique contributions.