



## **Social Worker- CalOES**

### **Change Lives and Transform Communities – Join Our Social Services Team!**

Neighborhood Legal Services of Los Angeles County (NLSLA) provides free assistance to over 175,000 individuals and families each year through innovative projects that expand access to justice. We see the law as a powerful tool for social change, and we're looking for passionate individuals to help us fight for justice.

We value diverse perspectives and experiences, and we believe that a strong community is built through inclusivity. NLSLA is proud to foster an environment that welcomes individuals from all backgrounds and abilities, and we encourage all qualified candidates to apply.

#### **About the Role**

The Social Worker provides trauma-informed support services to low-income individuals and communities, including clients who may have experienced trauma. This role requires compassion, empathy, and a commitment to serving vulnerable populations with dignity and respect. The Social Worker helps clients access resources, navigate systems, and connect with supportive services.

The position includes direct client support, case management assistance, documentation, and coordination of services. The ideal candidate is organized, able to manage multiple priorities, and comfortable working both independently and as part of a team. Strong verbal and written communication skills are essential.

The Social Worker works closely with attorneys, advocates, and other staff to support clients involved in legal matters. This collaborative approach helps clients better understand the legal process while ensuring they receive holistic and supportive services throughout their case.

In this role, you would report to the Supervisor of Social Services. This position is exempt and temporary.

#### **What You'll Do**

- Conduct client intakes and comprehensive assessments to identify client needs and connect individuals with supportive services and resources.

- Provide trauma-informed support, advocacy, and crisis intervention services to clients impacted by crime and other traumatic experiences.
- Assist clients with navigating the criminal justice system and accessing benefits and community resources, including support through the California Victim Compensation Board.
- Coordinate services and advocate for clients with law enforcement agencies, social service providers, government agencies, courts, and other community partners.
- Support clients with referrals, resource coordination, and application processes to help achieve client goals and reduce barriers to services.
- Participate in community outreach and education efforts to increase awareness of victim rights, supportive services, and available community resources.
- Maintain accurate client records, documentation, reports, and correspondence in a timely and professional manner.
- This position is designated as hybrid. Employees are required to work on-site a minimum of two (2) days per week, with the remaining time eligible for remote work as business needs allow. Specific in-office days may be set by the department or manager to support team collaboration and organizational priorities.
- Travel to NLSLA program offices, courthouses, and other locations throughout Los Angeles County may be required.

### **What You'll Need**

- Master's Degree in Social Work (MSW) or a related behavioral science field.
- Prior experience providing direct services to survivors of domestic violence or trauma-impacted populations.
- Experience providing trauma-informed services, crisis intervention, and community resource navigation.
- Strong written and verbal communication skills, including documentation and note-taking.
- Ability to work independently, manage multiple priorities, and maintain professional boundaries.
- Working knowledge of Microsoft Outlook, Word and Excel, business communication platforms, and web-based case management platforms.
- Passion for NLSLA mission and demonstrated commitment to advocating for the legal rights of low-income individuals.
- Passion, empathy, and compassion for supporting people from different lived experiences.

## Bonus Points

- Are bilingual in Spanish, due to the high number of Spanish-speaking residents in the community, or in any of the other Los Angeles threshold languages, which is highly valued in our community outreach efforts.

## Why You'll Love Working with Us

At NLSLA, we believe in supporting our staff as they grow in their careers and live balanced lives. We offer:

- **Competitive Salary:** \$70,304–\$75,000, based on experience. *The starting salary listed is effective January 1, 2026, and reflects compliance with California exempt salary minimum requirements.*
- **Generous Time Off:** 15 paid holidays, 2 to 5 weeks of vacation depending on seniority, and 12 days of sick leave. Exempt employees are eligible for compensatory time in accordance with company policy.
- **Comprehensive Benefits:**
  - Medical, dental, and vision insurance with a variety of plan options.
  - Basic Life and AD&D Insurance, Long-Term Disability Insurance.
  - 403(b) retirement plan and options for voluntary contributions.
  - Monthly bilingual supplement for qualified employees.
- **A Culture of Inclusion:** We are committed to fostering a respectful, inclusive work environment where everyone can thrive.
- **Perks:** Technology reimbursement to help you stay connected and equipped to do your best work.

## Apply Today

Are you ready to make a lasting impact on the lives of vulnerable families in Los Angeles?

Apply now to join our team and be part of a mission-driven organization dedicated to justice and equity. [Click here to apply](#). Please provide a cover letter, resume, and writing sample on the application.

We are excited to hear from you!

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## Equal Employment Opportunity Policy

NLSLA is committed to provide a work environment that respects the dignity and worth of each individual and is free from all forms of employment discrimination based on each and every characteristic protected under the law and beyond.

Decisions related to hiring, compensating, training, evaluating performance, promoting, or terminating are made fairly, and are based on job-related qualities and abilities. We provide equal employment opportunities to all qualified candidates and employees. We examine our unconscious biases and take responsibility for always striving to create an inclusive environment that makes every employee and candidate feel welcome.

We further expect every member of the NLSLA community to do their part to cultivate and maintain an environment where everyone has the opportunity to feel included and is afforded the respect and dignity they deserve.

We will consider for employment all qualified applicants, including those with criminal histories, in a manner consistent with applicable state and local laws, including the City of Los Angeles' Fair Chance Initiative for Hiring Ordinance. Please note that, in limited circumstances, certain convictions may be considered incompatible with the responsibilities of specific roles, particularly where the safety and well-being of vulnerable client populations are a concern.

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## NLSLA's Commitments

We are committed to fostering a culture of inclusion and belonging within our organization and the communities we serve. We achieve this through:

- **Continuous Learning:** Cultivating cultural competency and humility among staff through ongoing training, open dialogue, and self-reflection.
- **Equitable Practices:** Regularly reviewing and revising policies, procedures, and decision-making processes to ensure fairness and access for all.
- **Strategic Resource Allocation:** Directing resources towards initiatives that empower communities.
- **Meaningful Community Engagement:** Partnering with the communities we serve to co-create solutions and foster trust.

- **A Respectful Workplace:** Providing a work environment free from discrimination and where every individual is valued, heard, and respected for their unique contributions.