



Neighborhood Legal Services
of Los Angeles County

JOB ANNOUNCEMENT: Peer Coordinator- FEEL Project

Join the Neighborhood Legal Services of Los Angeles County (NLSLA) and become part of an energetic team of advocates that provide a wide-range of legal services aimed to address issues that disproportionately impact low income communities. These services include litigation, providing training and technical assistance, and community education.

NLSLA is seeking a Peer Coordinator for its Social Work team. As part of a new and exciting project, the Peer Coordinator will play a vital role in launching the Family Empowerment & Economic Legacy (FEEL) Project, which will support households with minor children that have been impacted by the criminal legal system. The Peer Coordinator, under the direction and supervision of the Supervisor of Social Work, will be trained in and expected to provide trauma-informed care and maintain knowledge of a range of psycho-social issues affecting system-impacted individuals. The Peer Coordinator will need to have the ability to work collaboratively in a multi-disciplinary team setting working closely with NLSLA's Clean Slate Initiatives (CSI) team.

This position involves a hybrid work schedule (2 days per week in office, 3 days per week remote). Additional field work will include occasional travel to and from outreach events and other locations in LA County.

Position: Peer Coordinator (Temporary- One Year Project)

Availability: Availability is Immediate.

Salary: Salary starts at \$43,000- \$47,000, commensurate with experience. Excellent Benefits which include: choice of medical, dental, vision; life and disability insurance plans; flexible spending account (FSA) 125 plan; 403(b), bilingual pay supplement, loan reimbursement, sick and vacation pay, and 14 employer-paid holidays.

Duties and Responsibilities: The Peer Coordinator will work closely with the case manager to support client needs as agreed upon to meet client goals. The Peer Coordinator shares life experiences (and successes) to promote well-being and model positive behavior for clients. Job responsibilities will include:

- Support client needs as agreed upon to meet client goals
- Help clients and family members identify, understand and combat stigma and discrimination associated with being system-impacted and develop strategies to reduce self-stigma
- Collaborate with other team members to ensure proper, client-centered services are provided
- Work alongside FEEL team members to optimize service delivery
- Documentation of information on each client, maintain written records, create, and provide reports and letters as requested
- Participate in reporting efforts to track data and outcomes obtained through the FEEL project

Neighborhood Legal Services of Los Angeles County | www.nlsla.org | Toll-Free Telephone: (800) 433-6251

GLENDALE OFFICE
Administrative Offices
1104 E. Chevy Chase Dr.
Glendale, CA 91205

EL MONTE OFFICE
3629 Santa Anita Ave.
#109
El Monte, CA 91731

PACOIMA OFFICE
13327 Van Nuys Blvd.
Pacoima, CA 91331

WELLNESS CENTER
Historic General Hospital
1200 N. State St., #1008
Los Angeles, CA 90033

A PROJECT FUNDED BY
 America's Partner
for Equal Justice
LEGAL SERVICES CORPORATION

- Conduct outreach and/or community education to promote the FEEL program and related services offered by NLSLA and ACE

Qualifications:

High school diploma or equivalent. Proficient in Microsoft Programs (Word, Excel, Access, PowerPoint), Zoom, and web-based scheduling software. Good conflict resolution skills and ability to communicate clearly, both written and orally. At least 6 months' experience working in a human/social serviced field. Ability to maintain a professional demeanor and boundaries with peers and staff. Personal experience as a consumer in the child welfare, family law or criminal justice system, or adult mental health systems. Peer Partner/Peer Advocate/Peer Mentor Training (preferred). Bilingual in Spanish (preferred).

COVID-19 vaccination is required, which is a condition of employment. Reasonable accommodations will be considered.

About NLSLA:

Founded in 1965 as part of our nation's War on Poverty, Neighborhood Legal Services of Los Angeles County (NLSLA) is now one of the largest and most prominent public interest law firms in California. NLSLA provides free assistance to more than 115,000 low-income residents of Los Angeles County each year. The NLSLA staff of 198, including 85 attorneys, specialize in areas of the law that disproportionately impact low-income people, including affordable housing and eviction defense, access to public benefits, support for domestic violence victims, access to healthcare, worker and consumer rights, services for justice-involved adults and youth, education rights, clean slate initiatives, and employment and training.

Through a combination of individual representation, high impact litigation, and public policy advocacy, NLSLA's advocacy combats the immediate and long-parting effects of poverty and expands access to health, opportunity and justice. NLSLA serves all of Los Angeles County with a special emphasis on the poverty communities of the San Fernando, San Gabriel, Pomona and Antelope Valleys, as well as the central county cities of Glendale, Burbank and Pasadena. In addition, NLSLA advocates are co-located in courthouses in Van Nuys, Lancaster, Chatsworth, Pomona, Pasadena, and Downtown LA; Hospitals and health centers in Sylmar, Van Nuys, North Hollywood and El Monte; and with social services providers in the Antelope Valley.

To apply:

Please [click here to apply](#). Please provide a cover letter, resume, and writing sample on the application.

NLSLA is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at NLSLA are based on organizational needs, job requirements and individual qualifications, without regard to age, race, color, religion or belief, sex, sexual orientation, gender identity, national origin, veteran, disability status, family or parental status, or any other status protected by federal and CA state laws. NLSLA will not tolerate discrimination or harassment based on any of these characteristics. NLSLA provides equal benefits to employees with spouses and its employees with domestic partners.