



Neighborhood Legal Services
of Los Angeles County

JOB ANNOUNCEMENT: Associate Supervising Attorney (Housing)

Join the Neighborhood Legal Services of Los Angeles County (NLSLA) and become part of an energetic team of advocates that provide a wide-range of legal services aimed to address issues that disproportionately impact low income communities. These services include litigation, providing training and technical assistance, and community education.

NLSLA is currently seeking an Associate Supervising Attorney to oversee our eviction defense team, which is tasked with addressing the housing crisis and assisting with the implementation of a county-side right to counsel program. The team of advocates will be focused on providing legal assistance to tenants in eviction proceedings. The ideal candidate will be a skillful attorney who excels in a fast-paced, dynamic anti-poverty law practice and is capable of leading advocacy in multiple forums across multiple practice areas. The candidate must have a demonstrated passion and commitment to public interest law and prior experience assisting low-income individuals and client groups. The ideal candidate should possess strong oral/written communication, leadership and advocacy skills coupled with patience and sensitivity to working with people in crisis.

The candidate should also be self-motivated with the ability to multi-task; be able to work collaboratively in a team setting and to foster and maintain relationships with community partners. Bilingual proficiency in Spanish, Armenian, Chinese or another language spoken in poverty communities is strongly preferred.

- Position:** Associate Supervising Attorney
- Availability:** Availability is Immediate.
- Salary:** Salary range \$85,000-\$105,000, commensurate with experience. Excellent Benefits which include: choice of medical, dental, vision; life and disability insurance plans; flexible spending account (FSA) 125 plan; 403(b) with employer contribution, bilingual pay supplement, loan reimbursement, sick and vacation pay, and 14 employer-paid holidays.
- Duties and Responsibilities:** The Associate Supervisor will oversee intake, case management, case review, review substantive casework, accompany new advocates in court hearings and back up advocates and volunteers at our weekly housing clinics. The Associate Supervisor will also be responsible for helping to maintain project data, reports, and staff evaluations. The Associate Supervisor will be expected to regularly communicate with community partners and participate in community partner management meetings. The Associate Supervisor will be a member of the NLSLA Leadership Team and will interact with other managers to ensure quality of services are provided to clients. Regular travel to other NLSLA branch offices, courts, government agencies, shelters and community-based organizations throughout the Antelope, San Fernando and San Gabriel Valleys required.

Neighborhood Legal Services of Los Angeles County | www.nlsla.org | Toll-Free Telephone: (800) 433-6251

GLENDALE OFFICE
Administrative Offices
1104 E. Chevy Chase Dr.
Glendale, CA 91205

EL MONTE OFFICE
3629 Santa Anita Ave.
#109
El Monte, CA 91731

PACOIMA OFFICE
13327 Van Nuys Blvd.
Pacoima, CA 91331

WELLNESS CENTER
Historic General Hospital
1200 N. State St., #1008
Los Angeles, CA 90033

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Qualifications: The ideal candidate would have at least 3 years of experience developing and undertaking significant advocacy in multiple forums and leading successful legal projects. A demonstrated understanding of issues affecting low-income communities. Must be licensed and eligible to practice law in California. Prior experience working with programs serving the homeless or the substantive areas of public benefits, consumer, housing and/or family law is preferred.

COVID-19 vaccination is required, which is a condition of employment. Reasonable accommodation will be considered.

About NLSLA: Founded in 1965 as part of our nation's War on Poverty, Neighborhood Legal Services of Los Angeles County (NLSLA) is now one of the largest and most prominent public interest law firms in California. NLSLA provides free assistance to more than 115,000 low-income residents of Los Angeles County each year. The NLSLA staff of 198, including 85 attorneys, specialize in areas of the law that disproportionately impact low-income people, including affordable housing and eviction defense, access to public benefits, support for domestic violence victims, access to healthcare, worker and consumer rights, services for justice-involved adults and youth, education rights, clean slate initiatives, and employment and training.

Through a combination of individual representation, high impact litigation, and public policy advocacy, NLSLA's advocacy combats the immediate and long-lasting effects of poverty and expands access to health, opportunity and justice. NLSLA serves all of Los Angeles County with a special emphasis on the poverty communities of the San Fernando, San Gabriel, Pomona and Antelope Valleys, as well as the central county cities of Glendale, Burbank and Pasadena. In addition, NLSLA advocates are co-located in courthouses in Van Nuys, Lancaster, Chatsworth, Pomona, Pasadena, and Downtown LA; Hospitals and health centers in Sylmar, Van Nuys, North Hollywood and El Monte; and with social services providers in the Antelope Valley.

To apply: Please [click here to apply](#). Please provide a cover letter, resume, and writing sample on the application.

NLSLA is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at NLSLA are based on organizational needs, job requirements and individual qualifications, without regard to age, race, color, religion or belief, sex, sexual orientation, gender identity, national origin, veteran, disability status, family or parental status, or any other status protected by federal and CA state laws. NLSLA will not tolerate discrimination or harassment based on any of these characteristics. NLSLA provides equal benefits to employees with spouses and its employees with domestic partners.