



Neighborhood Legal Services  
of Los Angeles County

**JOB ANNOUNCEMENT:**  
**Staff Attorney- Policy Advocacy (Disaster Assistance Project)**  
July 2020

Join the Neighborhood Legal Services of Los Angeles County (NLSLA) and become part of an energetic team of advocates that provide a wide-range of legal services aimed to address issues that disproportionately impact the poor. These services include litigation, providing training and technical assistance, and community education.

NLSLA is seeking a staff attorney for the Disaster Assistance Project to develop and implement strategic solutions to large-scale disaster related legal issues. The ideal candidate will be a skillful attorney who can excel in a fast-paced, dynamic anti-poverty law practice and is capable of fiercely advocating on behalf of NLSLA clients in multiple forums. The candidate must have a demonstrated passion and commitment to public interest law and prior experience serving low-income individuals and client groups, with a sensitivity to those in crisis. The ideal candidate will have two or more years of experience with mobile home law, FEMA or other disaster benefits, and/or experience with addressing legal issues that lead to large-scale systemic change. This experience in policy advocacy will be very helpful. The candidate will also possess strong research and organizational skills; the ability to effectively communicate verbally and in writing; and well developed analytical skills. Of critical importance is that the candidate be self-motivated with the ability to work independently. Bilingual proficiency in Spanish is preferred.

**Position:** Staff Attorney

**Availability:** Availability is Immediate.

**Salary:** Salary \$60,000 + - Commensurate with experience. Excellent Benefits which include: choice of medical, dental, vision; life and disability insurance plans; 125 plan; 403(b) with employer contribution, loan reimbursement, bilingual pay supplement, sick and vacation pay, and 13 employer-paid holidays.

- Duties and Responsibilities:**
- Advocate regarding large-scale strategic issues impacting natural disaster survivors including issues relating to FEMA benefits, employment and mobile home parks
  - Represent survivors of natural disasters in administrative hearings and court cases
  - Conduct intakes
  - Develop trainings for advocates

- Qualifications:**
- Licensed and eligible to practice law in California
  - Experience in mobile home, housing, employment, FEMA/SBA, or consumer issues
  - Desire to address systemic issues and develop general knowledge of poverty law.

Neighborhood Legal Services of Los Angeles County | [www.nlsla.org](http://www.nlsla.org) | Toll-Free Telephone: (800) 433-6251

**GLENDALE OFFICE**  
Administrative Offices  
1104 E. Chevy Chase Dr.  
Glendale, CA 91205

**EL MONTE OFFICE**  
3629 Santa Anita Ave.  
#109  
El Monte, CA 91731

**PACOIMA OFFICE**  
13327 Van Nuys Blvd.  
Pacoima, CA 91331

**WELLNESS CENTER**  
Historic General Hospital  
1200 N. State St., #1008  
Los Angeles, CA 90033

**A PROJECT FUNDED BY**  
**LSC** America's Partner  
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LEGAL SERVICES CORPORATION

**Program  
Description:**

NLSLA is one of Los Angeles County's leading public interest law offices and has been the primary legal aid program serving the cities of Burbank and Glendale and the San Fernando and Antelope Valleys for more than 50 years and the city of Pasadena and San Gabriel and Pomona Valleys since 2001. The NLSLA staff of 140+, including 60 lawyers, provides legal assistance to low-income individuals, families and groups in the areas of family law and domestic violence, housing, health care, education, public benefits, economic and job development, clean slate/re-entry, immigrant rights, consumer rights and environmental justice. NLSLA is headquartered in Glendale, CA with branch offices in Pacoima, El Monte and Boyle Heights.

Through a combination of individual representation, high impact litigation and public policy advocacy, NLSLA combats the immediate and long-lasting effects of poverty and expands access to health, opportunity and justice in Los Angeles' diverse neighborhoods. Founded in response to the nation's War on Poverty, each year NLSLA provides free assistance to more than 150,000 individuals and families through innovative projects that address the most critical needs of impoverished communities.

**To apply:**

Forward resume and cover letter to (no phone calls):

Applicants should send a cover letter, resume and a writing sample to:  
Elizabeth Brown, Director of Human Resources  
Neighborhood Legal Services of Los Angeles County  
1102 E. Chevy Chase Drive  
Glendale, CA 91205  
Fax: (818) 291-1790 E-mail: [employment@nlsla.org](mailto:employment@nlsla.org)

**NLSLA is committed to the principle of equal employment opportunity for all employees and to providing employees with a work environment free of discrimination and harassment. All employment decisions at NLSLA are based on organizational needs, job requirements and individual qualifications, without regard to age, race, color, religion or belief, sex, sexual orientation, gender identity, national origin, veteran, disability status, family or parental status, or any other status protected by federal and CA state laws. NLSLA will not tolerate discrimination or harassment based on any of these characteristics.**